



BEVERLY CITY BOARD OF EDUCATION
601 Bentley Avenue
Beverly, New Jersey 08010

www.beverlycityschool.org

REGULAR MEETING

Beverly City School
July 19, 2017

7:00 PM
Beverly School Library

Minutes

1. CALL TO ORDER

The Board President Richard Wolbert called the meeting to order at 7:00 p.m. and the following was read. The New Jersey Open Public Meeting law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beverly City Board of Education has caused notice of this meeting to be given by having the date, time, and place faxed to City Hall on Broad Street and advertised in the Burlington County Times in writing on January 4, 2017. A copy was also submitted to the Beverly Post Office.

Public agendas are available on the table as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the Business Office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to ask questions or provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

Richard Wolbert led the Pledge of Allegiance

Roll Call

Stacey Atkinson	Present	Mary Smith-Jones	Absent
K Lee Dixon	Present	Mary Wolbert	Present
Leigh Ann Esaia	Absent	Richard Wolbert	Present
Barbara Kelly	Absent		



4. Mr. Richard Wolbert, Board President opened the meeting.

Ms. Giacobbe, Superintendent of School and Dr. Savage, Staff Accountant/Board Secretary were also present.

There was one (1) member of the public present at the meeting.

5. Board Member Comments on the Agenda

There were no Board Member comments.

6. Public Comment on Agenda Items Only

There were no public comments.

7. A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the minutes for the Regular meeting on June 21, 2017.

Roll Call

Stacey Atkinson	Abstained	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Absent		

MONTHLY FINANCIALS/CONTRACTS:

8. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the following action items A through I will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A.MOTION: To accept the financial Report of the Secretary for the month ending May 2017: Balance on hand \$3,382,778.86.

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Dr. Brian F. Savage, Board Secretary, certifies that as of May 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to



N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Brian F. Savage _____

Sch. Bus. Adm./Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beverly City Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of May 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. MOTION: To accept the financial report of the Treasurer of School Monies ending May 2017.

C. MOTION: To approve to authorize the Business Administrator to make transfers within accounts for the month of May 2017.

D. MOTION: To approve the purchase orders in the amount of \$4,470,142.98 for the month of July 2017.

E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills totaling \$17,985.02 for the month of July 2017 to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

F. MOTION: BE IT RESOLVED, that the Board of Education approve the final purchase orders in the amount of \$350,974.41 for the 2016-2017 school year.

G. MOTION: E. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the final bills totaling \$501,045.34 for the 2016- 2017 school year to be paid, and the Secretary and the President be hereby authorized and directed to draw orders on the Treasurer for the payment of same.

H. MOTION: To approve the bills list for the referendum project for the month of July 2017 in the amount of \$500.



I. MOTION: To approve the gross payroll wages for the pay period ending June 15, 2017 in the amount of \$170865.63 and for the pay period ending June 20, 2017 in the amount of \$125,455.24 (10 month staff only) and for the pay period ending June 28, 2017 in the amount of \$49,709.77 (12 month staff and misc. only) in the amount of \$346,030.64 in the total amount of \$346,030.64 for the month of June 2017.

Roll Call			
Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Absent		

FINANCIALS/CONTRACTS:

9. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by K. Lee Dixon to approve the following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve the New Jersey Commission for the Blind and Visually Impaired contract for the 2017-2018 school year.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the New Jersey Commission for the Blind and Visually Impaired State Aid Deduction in the amount of \$1,900.00 for 1 student.

C. MOTION: BE IT RESOLVED, that the Board of Education approve Joanne Troso to conduct Bilingual Psychology Evaluations for the 2017-2018 school year on an as needed basis in the amount of \$450.00 per evaluation.

D. MOTION: BE IT RESOLVED, that the Board of Education approve the SEMI Medicaid Reimbursement Program for the 2017-2018 school year.

E. MOTION: BE IT RESOLVED, that the Board of Education approve the Memorandum of Understanding with Burlington County Community Action Program Head Start from July 1, 2017 to June 30, 2018.

Roll Call			
Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Absent		

PERSONNEL:



10. Consent Agenda:

A motion was made by Stacey Atkinson and seconded by Mary Wolbert to approve the following action items A through L will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve Pursuant to the provisions of N.J.S.A. 18A:27-4.1 and N.J.S.A. 18A:27-10, upon the recommendation of the Superintendent of Schools, renew the employment contracts of the following 12 month non-certified staff for the 2017-2018 school year (rate to be determined upon ratification of negotiated agreement):

Last Name	First Name	Position	Hire Date	Salary 2017-2018
Cole	Linda	CST Secretary	10/2/2000	\$44,220
Davis	Tony	Head Custodian	9/1/2004	\$39,890
DiGangi	Denise	Accounts Payable Clerk	3/28/2011	\$45,300
Lange	Diana	Payroll Clerk	11/1/2009	\$55,329
Sanchez-Dollard	Andrea	Administrative Secretary	9/8/2008	\$41,200

B. MOTION: BE IT RESOLVED, that the Board of Education approve Pursuant to the provisions of N.J.S.A. 18A:27-4.1 and N.J.S.A. 18A:27-10, upon the recommendation of the Superintendent of Schools, renew the employment contracts of the following 12 month certified staff for the 2017-2018 school year (rate to be determined upon ratification of negotiated agreement):

Last Name	First Name	Position	Hire Date	Salary 2017-2018
DeLecce	Joseph	Supervisor/Disciplinarian	8/14/2014	\$81,240
Gill	Meryl	Part Time Director of Pupil Services	7/1/2011	\$36,530
Savage	Brian	Staff Accountant/Board Secretary	2/15/2012	\$45,299

C.MOTION: To approve Pablo Canela:

BE IT RESOLVED, that the Board of Education approve to appoint Mr. Pablo Canela as Treasurer of School Monies from July 1, 2017 to June 30, 2018, in the amount of \$4,224.

D. MOTION: BE IT RESOLVED, that the Board of Education approve Samantha Williams as Main Office Clerk, at the salary of \$35,000.00 effective August 7, 2017.

E. MOTION: BE IT RESOLVED, that the Board of Education approve Meredith Lokan as ESY substitute at the rate of \$35.00 per hour.

F. MOTION: BE IT RESOLVED, that the Board of Education approve Glenn Dempster as ESY substitute at the rate of \$35 per hour.



G. MOTION: To approve the Part Time Custodial Staff for the 2017-2018 School Year:

BE IT RESOLVED, that the Board of Education approve the following Part Time Custodians for the 2017-2018 school year:

Name		Assignment	Step #	Hourly Rate
Bert Jordan	10 Month	Custodian (Night during school year	11	\$23.32
George Kelly	12 Month	Custodian (Night during school year	4	\$15.97
Dale Burroughs	12 Month	Custodian (Night during school year	2	\$14.78

H. MOTION: BE IT RESOLVED, that the Board of Education approve the resignation of Kaitlin Cody, Paraprofessional, effective June 30, 2017.

I. MOTION: BE IT RESOLVED, that the Board of Education approve the termination of Vonetta McGee, Main Office Clerk, effective June 30, 2017.

J. BE I T RESOLVED, that the Board of Education approves the resignation of Gisellmary Gonzalez-Rivera, Paraprofessional, effective July 10, 2017.

K. MOTION: BE IT RESOLVED, that he Board of Education approve to abolish the Cafeteria Assistant/Lunch Aide position.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Absent		

10.1. A motion was made by Stacey Atkinson and seconded by K. Lee Dixon to approve the following: BE IT RESOLVED, the Board of Education use free balance monies to cover the loss in state aid under the new funding by the State of New Jersey. Additionally, the Board of Education wanted a resolution drafted noting the huge imposition this loss in state aid will have on schools across the state including Beverly City. The Board of Education's position is that this reduction should have occluded during the budget development stage of the 2017-2018 budget not after all budgets had been board approved.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Absent		

11. Old Business



There was no old business.

12. New Business:

There was no new business.

13. Correspondence

A letter from the acting Commissioner of Education was reviewed. The letter congratulated the Board of Education on being removed from the focus district status.

14. Board Comments

There were no Board comments.

15. Public Comments

The open to the public comment portion of the meeting began at 7:23 p.m. and closed at 7:23 p.m.

There were no comments from the public.

16. Adjournment:

A motion was made by Mary Wolbert and seconded by K. Lee Dixon to adjourn the Board of Education Meeting at 7:24 p.m.

Roll Call

Stacey Atkinson	Affirmative	Mary Smith-Jones	Absent
K Lee Dixon	Affirmative	Mary Wolbert	Affirmative
Leigh Ann Esaia	Absent	Richard Wolbert	Affirmative
Barbara Kelly	Absent		

Respectfully submitted:

Brian F. Savage

Brian F. Savage, Ed.D.

Staff Accountant/Board Secretary